

Library Board of Trustees Meeting
June 17, 2020

The Knoxville Public Library Board of Trustees met at the library on Wednesday, June 17, 2020. Members present were Bob Leonard, Jean McKay, Pat Wilson, Mary Lane, Harv Sprafka, Lindsey Carlson, and Scott Ziller.

The meeting was called to order by Pat Wilson. Mary Lane moved, seconded by Scott Ziller to approve the minutes of the May 20, 2020 as mailed. Motion passed.

Under Correspondence, Roslin reported that the library is accredited at Tier 3 (highest level) until June 30, 2023 for meeting all the required standards as well as recommended ones.

Roslin gave the librarian's report for May 2020. The library was closed through the month of May but offered curbside pick-up. 182 pick-ups were scheduled. Total circulation was 1,526 printed materials, 308 non-print materials. E-downloading of movies and ebooks was 1,256 items.

Most programming has gone virtual with some success. Story times, DIY, book club, trivia, and other programs are on-line. The Summer Library Program includes some outdoor activities such as a Scavenger Hunt and Story Walk around the square. SLP will run until July 10.

Amy Uthus has partnered with the library on offering art classes, which have been very popular. This is under the grant from the Knoxville Heritage Community Foundation. Another grantee is Kim DeSocio who is painting a colorful mural in the children's area.

The library re-opened on June 1 and everything seems to be going well. The staff is wearing masks for protection and encouraging patrons to wear them. Computers are at 50% capacity, as well as the meeting rooms. Hand sanitizers are dispersed throughout the building. Sneeze guards have been installed at the circulation desk.

Four original stained glass windows that were at the old Carnegie building were installed on the north side of the new building.

At the last city council meeting, Bob Leonard and Pat Wilson had their terms renewed until June 30, 2026.

Under Media Strategy Plan, Roslin reports that social media has been effective in reaching large audiences. She will boost some Facebook posts to reach more.

Jean McKay moved, Mary Lane seconded that the financial report for May be approved. Motion was unanimous. Scott Ziller moved, Lindsey Carlson seconded the city trust report for May be accepted. Motion was unanimous. Mary Lane moved, Harv Sprafka seconded the approval for payment of bills for June. Motion passed unanimously, and a copy is attached to the minutes.

Under New Business, the board went into a closed session to discuss the Director's performance evaluation. Another meeting will be called on Monday, June 22 after they have received a wage comparison for E sized libraries. Harv Sprafka moved, seconded by Scott Ziller to accept Roslin's recommendation for all other staff salaries at 4% for FY2021. Motion passed.

There being no further business, the meeting was adjourned. The next regular meeting will be held Wednesday, July 15, 2020 at 10:00 A.M. at the library.

Roslin Thompson
Secretary